



ELEMENTARY TEACHER EXCHANGE REQUEST FORM

Please PRINT

Teacher A: _____
Current School: _____
Anticipated Assignment: _____
Principal A: _____

Teacher B: _____
Current School: _____
Anticipated Assignment: _____
Principal B: _____

The following have agreed to an exchange between Teacher A and Teacher B.

Teacher A Signature: _____

Principal A Signature: _____

Teacher B Signature: _____

Principal B Signature: _____

- I would like to renew the exchange agreement for a second year, in accordance with Article 16.03.03
- I would like to apply to make the exchange permanent, in accordance with Article 16.03.04

If you would like to return to your home school in accordance with Article 16.03.03 or 16.03.04, please send an e-mail to: the other teacher, your current Principal, the ETFO President and the HR Officer -Teaching indicating your desire to return to your original school.

**The Joint Staffing Committee finalizes moves at such times as it may deem appropriate, subject to the terms of the Collective Agreement.
The deadline to apply is in accordance with Article 16.03. Please forward this request to Human Resources Support Services.**